

## Teacher Resources

For training for the Kuno and Curriculum Loft, please visit

<https://sites.google.com/site/trainingcurriculumloftandkuno/>

## Your Kuno Tablet

When you first receive your Kuno, it is registered to you with your name and student ID. Your login is LastnameFirstname and your password is the first four letters of your last name (beginning with a Capital letter) followed by your student id number.

Your Kuno will have a black protective case and should remain in this case only.

## General Care of your Kuno

- You are responsible for the general care of the device.
- Only use a clean, soft cloth to clean the screen, no cleansers of any type are to be used. Be aware that the screens are very sensitive to pressure. Do not shove or pack them in with heavy objects or books.
- Cords and cables must be inserted carefully into the device to prevent damage.
- Devices must remain free of writing, drawing, stickers, or labels
- Devices must never be left in an unlocked locker or any unsupervised area.
- Devices must never be charged with any charger other than the KUNO charger provided. Other chargers will permanently damage the device.
- Due to heat or extreme cold conditions, devices should never be left in a vehicle.
- Students are responsible for keeping their device's battery charged for school each day.
- Devices that need service—either broken or do not work properly-- are to be taken to the Technology Room 109 at MHS where they will be evaluated and serviced.

## General Use of your Kuno

Your Kuno is intended for school use everyday, therefore, you are responsible for bringing the device to all classes. It should be charged at home and brought to school each day ready for use. Should you have a problem with the Kuno and need to turn it into the Technology Dept., Mrs. Magness has loaners for check out in the library.

- Charge your Kuno in the evening at home. Use ONLY the charger you were issued with your Kuno.
- If you choose to have a passcode on the Kuno, you must remove it or provide the passcode to the Technology Dept when turning it in for service.
- Private wireless networks may be used with your device.

## Your Files

Saving work on the Kuno is permissible, however, it is recommended that you use the Google Drive , e-mail the documents to yourself or save to a flash drive. Should the Kuno need to be restored, all documents saved to the device will be lost.

## Student Email Accounts

Students are provided with a MCPS email account which is a Google Account. Your email address is: [lastnamefirstname@mcps.k12.va.us](mailto:lastnamefirstname@mcps.k12.va.us) and the password is the first four letters of your last name and student id number (all lower case).

## Troubleshooting Your Device

Before bringing your device to the Technology Dept for service, you might want to try to do the following:

Kuno is not charging

- Make sure you are plugging the ac adapter into the correct port—located on the bottom right next to the power button.
- Try another outlet.
- Try another Kuno4 ac adapter.
- If none of these work, contact the Technology Dept in RM 109 at MHS.

Kuno is not syncing

- Power the Kuno down completely. Wait a minute, then power it on again. Try resyncing.
- If this does not work, contact the Technology Dept in RM 109 of MHS.

Kuno is not responding to touch

- Check to see if syncing is taking place. This often is the reason for the device to not respond or to behave very slowly.
- If Syncing is not taking place, power the Kuno down completely, Restart.

Should your Kuno become MIA!

REPORT THIS TO THE MRS. WALLS IN THE OFFICE IMMEDIATELY. She will take the appropriate steps for further reporting. The Technology Dept will contact you.